# Procura+ Awards

APPLICANT DETAILS

|  |  |
| --- | --- |
| Public/Semi-public Contracting Authority or Entity |  |
| City / Town |  |
| Country |  |
|  | |
| Contact Name |  |
| Telephone |  |
| Email |  |

**Information for entrants**

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| --- | --- | --- | --- |
| The Procura+ Awards is split into four categories | | | |
| **Sustainable Procurement of the Year**  Recognising outstanding environmental, social and economic impacts of the procurement. | **Innovation Procurement of the Year**  Recognising outstanding innovation of the procurement and the public authority as a launch customer. | **Outstanding innovation procurement in ICT**  Recognising outstanding application of Procurement of Innovation and Pre-commercial procurement of ICT. | **Procurement Initiative of the Year**  Recognising outstanding programmes, policies, actions, guidance and tools that contribute towards strategic, sustainable and innovation procurement. |
| You are asked to rank the categories that you feel your application best fits. This is particularly important if you are applying with a more general procurement procedure.  However, please note: | | | |
| Each entry is submitted as a general application. The judging process will consider all four award categories for each entry. | | | |
| It remains at the discretion of ICLEI and the judging panel to determine which award you are entered into as a finalist, based on the scoring of the application. | | | |
| The scoring process takes into account sustainability, innovation, process and wider potential replicability and impact. A weighting is applied that determines which category the tender best represents. | | | |

QUESTIONS FOR CONTRACTING AUTHORITY

Please answer the following questions using no more than the number of words allowed for each question. The insertion of images is allowed. You can provide links to further information or videos.

|  |  |  |  |
| --- | --- | --- | --- |
| **1. What is the name of the procured sustainable and innovative solution [in English]?** | | | |
|  | | | |
| **2. What is the total contract value (in Euros) of your procured sustainable and innovative solution?** | | | |
| Contract value\*: [€]  \* Please give your best estimate | | | |
| **3. Please describe your sustainable and innovative solution. In particular, what did you aim to achieve from the procurement or initiative? (max. 400 words)** | | | |
|  | | | |
| **4. Please describe how you purchased the sustainable and innovative solution or applied the procurement initiative (max. 400 words)** | | | |
|  | | | |
| **5. Please tell us the results of the procurement or initiative (e.g. the effect on received bids, or the number of bids able to meet sustainable or innovation specifications).** | | | |
|  | | | |
| **6. Please describe any impacts and outcomes from the procurement or initiative (e.g. CO2 saved, energy saved, tonnes of waste diverted from landfill, social outcomes, and local economic development).** | | | |
|  | | | |
| **7. What are the lessons learnt? (max. 400 words)** | | | |
|  | | | |
| **In which categories do you feel your application best fits? Please rank these from 1 (best fit) to 4 (least fit).** | | | |
| **Sustainability award:** | **Innovation award:** | **ICT Innovation Award:** | **Initiative award:** |

You are encouraged to submit any pictures that might support your application.

QUESTIONS FOR THE SUPPLIER

This section is optional and can be completed where relevant and if supplier information is available.

|  |
| --- |
| **1. How and to what extent did the procurement process encourage/stimulate you to deliver a sustainable and innovative solution? (max. 400 words)** |
|  |
| **2. What impact has the procurement of the sustainable and innovative solution by the contracting authority had on your organisation? (max. 400 words)** |
|  |
| **3. Do you have any additional information on the sustainable and innovative solution?** |
| Photographs  Brochures |

Please return this form to [procurement@iclei.org](mailto:procurement@iclei.org) no later than 23:59 CET on **30 April 2020.**

Please check the following eligibility criteria:

|  |
| --- |
| * You represent a Contracting (Public or Semi-public) Authority[[1]](#footnote-1). * This particular procurement or initiative has not been a winner of the Procura+ Awards in a previous year.[[2]](#footnote-2) * For applications relating to a specific procurement, tenders must have been awarded between 31 March 2018 and 31 March 2020 |

By signing this form, I agree to the terms and conditions stated in the document: “About the Procura+ Awards”, which can be found at <http://www.procuraplus.org/awards>

Date:

Name of Applicant (Contracting Authority):

Signature of Applicant (Contracting Authority):

The 2020 Procura+ Awards are supported by the [**Procure2Innovate**](http://procure2innovate.eu/) project.



1. Within the meaning of Directive 2014/24/EC or Contracting Entity within the meaning of Directive 2014/25/EC, located in any EU Member State, EEA country or EU candidate or accession country [↑](#footnote-ref-1)
2. If you have entered a previous awards and not been a winner, then significantly altered procurements or initiatives can be resubmitted [↑](#footnote-ref-2)